

**Robinson Cemetery Association
2025 Annual Meeting Minutes
October 25, 2025**

Acting President Dr. Robin Battershell called the annual meeting of the Robinson Cemetery Association to order at 2:01 PM on October 25, 2025 at the Pavillion of Robinson Cemetery. All retiring and continuing Board members, as well as new Board member candidates were present, except for Pat Brown. Many members of the Cemetery Association were present.

Acting President Battershell started the meeting by recognizing retiring board members, Sue Baker, Jo Farrar, Kelvin Nussman, and Pat Brown, thanking them for their years of faithful service. Dr. Battershell then introduced the slate of candidates for officer positions on the board for the 2025-2026 year: Robin Battershell as President, Wayne Wigley as Vice President, Rev. Jacob Brenton as Secretary, and Barbara Spitzer as Treasurer. **Lisa Fowler made a motion that the Association elect these Board members to the officer positions. Jean Kettler seconded the motion. The motion carried.**

President Battershell introduced the slate of proposed new Board members to the Association: Brenda Wright, John Westbrook III, Greg Hobbs, and Lisa Fowler. **Ellie Huhn made a motion that the Association elect these members to the Board. Kelvin Nussman seconded the motion. The motion carried.**

Treasurer Barbara Spitzer gave the Treasurer's report, detailing progress in the annual giving campaign, including 83 donations, totaling over \$11,700. Treasurer Spitzer reported that the Association received over \$24,000 in income this year, while expenses were over \$66,000. This exceptional expense was due to addressing deferred maintenance and upkeep, as well as beginning a fencing project which will be completed by other designations donations in phases. The full report is attached to these minutes. There were questions from Association membership about the imbalance of spending over income this year, which were met with explanations from Treasurer Spitzer and President Battershell of the exceptional need and plan to spend within projected income in 2026.

Outgoing President Ken Hendrix gave the Lot Sales report, detailing 23 burials so far in 2025, 7 monument placements, including 2 veteran monuments, and 11 lot sales. There were questions from the Association membership about the current cost of a lot, which is \$900, with an additional \$300 cemetery fee due at burial to pay for grave digging, leveling and soil topping, use of the Cemetery pavilion, and bathroom facilities during a graveside service. There were questions from the Association membership about the size of plots, which totals 10 feet by 4 feet. There were questions from the Association membership about the Board's confidence in where older burials were completed, and a brief history was given by Outgoing President Hendrix and President Battershell at attempts to clear up any confusions.

President Battershell gave the President's report, including changes over the last year. Dr. Battershell quickly reviewed how in the last 12 months the Board had let the Cemetery's previous lawn service go, hiring Terry Lawn Services to maintain the Cemetery. In January, Outgoing President Hendrix stepped down from his formal leadership role, appointing President Battershell to her current role. Dr. Battershell reviewed much of the property maintenance which had taken place over year, including the disposal of brush piles through landfills, burning, and

recycling, and the removal of more than 40 dead trees on the property. 16 grave sites had been leveled in the last two weeks. The President reviewed that the Board had accepted the retirement of several members and the candidacy of several new members. With the new Presidency has come a new review of the Bylaws, and Rules and Regulations document, and the approval of several expenditures, including a website, paying to allow our Treasurer to become a notary, updated signature cards, and the approval of a part time clerical position as budget allows. President Battershell detailed discussions about updated burial site software, and gave the current progress of the fencing project.

President Battershell then presented a summary of the proposed amendments to the Association's Bylaws, including the following:

- More consistent and updated phrasing.
- Updated Officer roles to match current expectations.
- Removal of the requirement for a standing development committee
- Updated election and term expectations for Officers and Board members.
- A new section detailing that a Board member can be removed for non-attendance or malfeasance.
- Clarification that the upkeep of the cemetery is a Board responsibility, necessitating that the Board may make changes to the Bylaws and Rules and Regulations document with annual updates to the Association membership

These changes were discussed by Association membership, with one question about allowing for bylaw changes without a full vote of the Association. **Wayne Wigley made a motion that the Association accept these changes to the bylaws. Barbara Spitzer seconded the motion. The motion carried.**

President Battershell and Treasurer Spitzer presented the signatories to give the bank so that the Association may acquire a debit card from the general fund. These signatories include the President and Treasurer of the Board. There were questions from the Association membership about the need for multiple signatories. **John Westbrook III made a motion that the Association accept these signatories. Ellie Huhn seconded the motion. The motion carried.**

There being no other business, the meeting was adjourned at 2:55 PM.